



Celebrations Committee Meeting

Thursday, June 9, 2022 at 6:00 pm

1. Roll Call:

Kim Knaak, Brian Drew, Melissa Drew, Todd Herold, Heather Houdlett, Catherine Jozwick, Mary Carmen Villasenor, Mayor Tutaj, Alderwoman Fliss

2. Call to Order

3. Minute Approval

a. Minutes of the Celebration Committee meeting

- June 2, 2022

4. Discussion Items with Possible Action:

a. Parade

- Participant Updates
- Grand Marshall Update

b. Park Activities

- Car Show
- Find Your Light Art Studio
- Additional Ideas - Discussion

c. Beverages

- Ordered

d. Food Trucks

- Participant Updates

e. Budget

- Donation Totals and Thank-You Cards
- Capital Account total
- Budget for Decorations
- Glow Items
- Needed Signage - approval to order

f. Volunteers

- Needed Areas
- Number of volunteers needed
- Committee member area assignments

5. Future Meeting Dates

- Thursdays at 6:00 p.m. through the event

6. Adjourn

- Members may attend the meeting telephonically

PUBLIC NOTICE

Upon reasonable notice, a good faith effort will be made to accommodate the needs of individuals to participate in public meetings, who have a qualifying disability under the Americans with Disabilities Act. Requests should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the St. Francis City Clerk at 481-2300.

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MINUTES OF THE CELEBRATION COMMITTEE MEETING HELD JUNE 2, 2022

Present: Kim Knaak, Mayor Tutaj, Brian Drew, Melissa Drew, Catherine Jozwik and MaryCarmen Villasenor

Excused: Alderwoman Fliss, Todd Herold

Also Present: Heather Houdlett

The meeting was called to order at 6:07 p.m.

Minute Approval:

Moved by Mayor Tutaj, seconded by Brian Drew to place on file the minutes of the Celebrations Committee meeting held May 19, 2022 and May 26, 2022. Motion carried.

Parade:

Chair Knaak gave an update on the participants. Citizen of the Year Richard Lentz will be in the parade as well. Discussion was held on getting convertibles for some of the participants and some drivers have committed to the parade as well. The Grand Marshall – Grayson Swieciak, son of the late Milwaukee Police Department Officer Mark Swieciak, will have police officers carry the banner for him. The Mayor will follow up to confirm all the Council members. Chair Knaak asked all the Committee members to continue reaching out for more parade participants.

Park Activities:

Chair Knaak will be reaching out to FM Auto regarding having cars in the Car Show. Melissa also asked if anyone knew of any cars/trucks to show off, they should reach out for the parade as well as the Car Show. Motorcycles will also be included in the Show as well. There won't be prizes, etc. but it's more for the owners to show off their cars.

Find Your Light Art Studio is a Cudahy business and will come and set up a tent in the park. She wants to do a watercolor type thing that the kids could do, but the Committee would need to purchase the supplies. She is also going to see if she can get art students to do face painting.

Moved by Brian Drew, seconded by Ken Tutaj to spend \$100 for Find Your Light Art Studio for park activities. Motion carried.

Discussion was held on what other activities could be offered to keep people in the park. Sidewalk chalk, bounce house, etc. were all discussed.

Beverages:

Beer and Soda has been ordered. 5 cases of each of the soda was ordered. Miller was asked to add cases of water on the truck, but that would be used after all the donated water is used.

Food Trucks:

No update beyond the ones that have already committed.

Fundraising:

The Committee signed Thank You notes for all those who donated. Total of \$2,315 has been donated to date. Chair Knaak would like to fundraise additional funds to be able to book Cherry Pie for next year.

Budget:

1500 flags have been ordered through Greg's True Value. Chair Knaak has started working on the glow items that need to be ordered. She will work with the City to get them ordered from Amazon. The Committee will also purchase glow sticks to give out at the park prior to the start of the fireworks.

The Committee needs to review what signage is in the garage and what is needed. It will be on the next agenda for action.

Volunteers:

The area needed for volunteers and the number of volunteers in each area is needed. Brian Drew will be in charge of the food trucks, Alderwoman Fliss will oversee the beverage sales. Chair Knaak will do a sign up genius to put out on social media for all of the areas.

Mayor Tutaj asked both high schools for volunteers for the 4th and for cleanup on the 5th. Mayor Tutaj will also follow up to get solid numbers.

Adjourn:

Moved by Brian Drew, seconded by Melissa Drew to adjourn. Motion carried.

Time: 6:55 p.m.