

## **MINUTES OF THE CELEBRATIONS COMMITTEE MEETING HELD NOVEMBER 15, 2023**

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Present: Alderwoman Fliss, Todd Herold, Bob Koralewski and Peter May

Also Present: City Clerk/Treasurer Uecker

Excused: Lori Schultz

Alderwoman Fliss called the meeting to order at 6:33 p.m.

### **Minutes:**

Moved by Todd Herold, seconded by Peter May to place on file the minutes of the Celebrations Committee meeting held November 8, 2023. Motion carried.

### **Christmas Trees/Decorations:**

Six new trees have been ordered and delivered. There are 5 or 6 from prior years that are still in good enough shape to use. About 4 or 5 more trees are needed.

There is a blow up arch and snowman that can be used. Potentially one more blow up item could be added. There are hanging decorations and backdrops from prior years that can be used. New rope lighting is needed – about 200 feet. It was decided that the lights should be all white.

### **Treat Bags:**

City Clerk/Treasurer Uecker has been stuffing the bags as items have come in. Miss St. Francis and Miss St. Francis Outstanding Teen will be assisting in handing out the bags as the kids wait to see Santa.

### **Entertainment:**

Alderwoman Fliss will contact Ray Liban to see if he will play Christmas music during the event. There will also be a magician.

### **Food/Beverages:**

Mayor Tutaj stated that he would donate the hot chocolate. We have cookies ordered. Will need to get cups, plates, napkins and small bottles of water.

### **Miscellaneous:**

Discussion was held on how to handle the pictures with Santa. Alderwoman Fliss looked through all the totes in the storage garage and can't find the printer that has been used in the past. Options are to have someone take pictures and email them or just allow the families to take their own pictures and if needed an "elf" can assist with using their camera to take the pictures.

Peter May created the flyers and they are ready to go.

### **Next Meeting Dates:**

November 30<sup>th</sup> at 5:30 p.m.

December 6<sup>th</sup> at 5:30 p.m.

**Adjourn:**

Moved by Bob Koralewski, seconded by Todd Herold to adjourn. Motion carried.

Time: 7:02 p.m.