



Celebrations Committee Meeting

Thursday, June 2, 2022 at 6:00 pm

1. Roll Call:

Kim Knaak, Brian Drew, Melissa Drew, Todd Herold, Catherine Jozwick, Mary Carmen Villasenor, Mayor Tutaj, Alderwoman Fliss

2. Call to Order

3. Minute Approval

a. Minutes of the Celebration Committee meeting

- May 19, 2022
- May 26, 2022

4. Discussion Items with Possible Action:

a. Parade

- Participant Update
- Grand Marshall Update

b. Park Activities

- Car Show
- Find Your Light Art Studio
- Additional Ideas (Discussion)

c. Beverages

- Beer/Soda - Ordered
- Water - 10 cases of 80 bottles each
- Ticket Colors
 - Green - \$5 Beer/White Claw
 - Orange - \$1 Soda/Water

d. Food

- Update on participants

e. Fundraising

- Update on Donations

f. Budget

- Flag Order Update
- Capital Account Total
- Glow Items
- Signage

g. Volunteers

- Needed Areas
- Number of volunteers needed
- Committee Member area assignments

5. Future Meeting Dates

- Saturday, June 4th at 10:00 a.m. - Garage
- Thursdays at 6:00 p.m.

6. Adjourn

PUBLIC NOTICE

Upon reasonable notice, a good faith effort will be made to accommodate the needs of individuals to participate in public meetings, who have a qualifying disability under the Americans with Disabilities Act. Requests should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the St. Francis City Clerk at 481-2300.

| Agenda published on 06/01/2022 at 12:07 PM

Minutes of Celebrations Committee Meeting held on
5/19/2022

Meeting was called to order by Chairwoman, Kim Knaak at 6:07 pm.

Roll call: Present- Kim Knaak, Melissa Drew, Brian Drew, Todd Harold, Catherine Jozwick, Alderwoman Debbie Fliss
Excused: Mayor Ken Tutaj , Mary Carmen Villasenor

Moved by Melissa, seconded by Todd to approve the minutes of the May 12th meeting. Motion carried.

Discussion held on the Parade – Kim noted that more participants are registered and named King Pins, Bell Ambulance, Jens Sweet Treats, Senator Chris Larson, and Miss St. Francis to name a few.

Discussion held on Grand Marshall – currently on hold, update from Kim forthcoming.

Discussion held on park activities was held.... currently we are looking at the car show but need more ideas. Additional ideas mentioned at this time were face painting, tattoos, and portrait or/and character drawings. More information needed on all.

Discussion held on beverages....we will be selling beer and white claw along with waters. Water will be donated by Mary Carmen.

Discussion held on food trucks... Kim noted that she had 7 responses so far and 4 of those have paid to participate.

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Discussion held on purchasing a freezer....Moved by Brian, seconded by Melissa to purchase a freezer from Home Depot for approximately \$219.00 to be used for storing and serving the ice cream and or popsicles. Motion carried

Discussion held on purchasing glow items.....Debbie will check her Amazon account to see what was purchased last year and let the Committee know.

Moved by Brian, seconded by Melissa to adjourn at 7:08 pm. Motion carried.

Respectfully submitted by: Alderwoman Debbie Fliss



Celebrations Committee Meeting

Thursday, May 26, 2022 at 6:00 pm

1. Roll Call:

Kim Knaak, Brian Drew, Melissa Drew, Todd Harold, Catherine Jozwick, Mary Carmen Villaseñor, Mayor Tutaj, Alderwoman Fliss

2. Call to Order

3. Minute Approval

a. None

- None

4. Discussion Items with Possible Action:

a. Parade

- Participant Update
- Grand Marshall Update

b. Park Activities

- Car Show
- Additional Ideas

c. Beverages

- Beer - Order Approval
- Soda - Order Approval
- Water -10 cases donated

d. Food Trucks

- Participant Updates

e. Budget

- Flag Order
- Donation Totals
- Capital Account Update
- Freezer Purchase

- Glow Items
- Needed Signage

f. Volunteers

- Needed Areas
- Number of volunteers needed
- Committee member area assignments

g. Parking

5. Future Meeting Dates

6. Adjourn

NOTE: The Council may discuss other matters as authorized by law. Some of the correspondence, ordinances and resolutions may or may not be acted upon or discussed by Council.

One or more members of the Common Council may participate telephonically.

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Report Criteria:

Actual amounts
 All accounts
 Account.Account number = "0042301"

| Date | Journal | Reference Number | Payee or Description | Debit Amount | Credit Amount | Balance |
|-------------------------------------|---------|------------------|--|----------------------|---------------------|-----------|
| 00-42301 4TH OF JULY REVENUE | | | | | | |
| | | | 01/01/2022 (00/22) Balance | .00 * | .00 * | .00 |
| 05/11/2022 | CR | 8031989 | 00-42301 - FOOD TRUCK - Fresh-Fast & Delicio | | 150.00- | |
| 05/13/2022 | CR | 9014978 | FOOD VENDOR FEE - EL SAZON DOMINICAN | | 150.00- | |
| 05/16/2022 | CR | 9015013 | 0042301 - FOOD VENDOR FEE - OLD COUNTR | | 150.00- | |
| 05/17/2022 | CR | 8032058 | 00-42301 - 4th of July Donation - Cavallaro, Chris | | 200.00- | |
| 05/20/2022 | CR | 8032090 | 00-42301 - Donation - Litchford, John - 414 Laun | | 300.00- | |
| 05/23/2022 | CR | 8032115 | 0042301 - 4th of July Donation - Grubanowitch, R | | 200.00- | |
| 05/24/2022 | CR | 8032137 | 00-42301 - 4th of July Donation - Pekar Liquor | | 100.00- | |
| 05/24/2022 | CR | 9015249 | 0042301 - 4TH OF JULY FOOD TENT - HEY PU | | 95.00- | |
| 05/25/2022 | CR | 8032166 | 00-42301 - 4th of July Donation - Riley Kubatzke | | 150.00- | |
| 05/25/2022 | CR | 8032167 | 00-42301 - 4th of July Donation - J&L Honing Co | | 100.00- | |
| 05/25/2022 | CR | 8032168 | 00-42301 - 4th of July Donation - St Francis Lions | | 100.00- | |
| 05/25/2022 | CR | 9015297 | 0042301 - SCOTTY GOINGS CITA AND PAPAS | | 150.00- | |
| 05/27/2022 | CR | 9015328 | 0042301 - 4TH OF JULY DONATION - MARYCA | | 350.00- | |
| 05/27/2022 | CR | 9015358 | SCHOOFS PLUMBING DONATION - 4TH OF JU | | 75.00- | |
| 05/27/2022 | CR | 9015362 | 0042301 JENS SWEETS AND TREATS TENT - J | | 95.00- | |
| 05/27/2022 | CR | 9015363 | 0042301 - 4TH DONATION - THE LANDING | | 200.00- | |
| 05/31/2022 | CR | 8032251 | 00-42301 - Donation - IBCC Industries, Inc. | | 75.00- | |
| 05/31/2022 | CR | 9015449 | ADVANCE SCREW PRODUCT 4TH OF JULY D | | 100.00- | |
| | | | 05/31/2022 (05/22) Period Totals and Balance | .00 * | 2,740.00- * | 2,740.00- |
| | | | 06/30/2022 (06/22) Period Totals and Balance | .00 * | .00 * | 2,740.00- |
| YTD Encumbrance | .00 | YTD Actual | 2,740.00- Total | 2,740.00- YTD Budget | 15,000.00- Unearned | 12,260.00 |

Number of transactions: 18 Number of accounts: 1

| | Debit | Credit | Proof |
|---------------|-------|-----------|-----------|
| Grand Totals: | .00 | 2,740.00- | 2,740.00- |

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