

MINUTES OF THE LICENSE COMMITTEE MEETING HELD SEPTEMBER 5, 2023

Present: Alderman Brickner, Alderman Wattawa and Alderman Damon

Also Present: City Clerk/Treasurer Uecker, City Attorney Alexy, Police Chief Hunter

Applicants Present: Samuel O'Leske, Rachael Reitz, Jeremy Rios Rivera

Chairman Brickner called the meeting to order at 6:45 p.m.

Minutes:

Moved by Alderman Wattawa, seconded by Alderman Damon to place on file the minutes of the License Committee meeting held August 15, 2023. Motion carried.

Licenses:

Moved by Alderman Wattawa, seconded by Alderman Damon to deny the Beverage Operator's License for Rachael Reitz due to falsification of the application. Motion carried.

Moved by Alderman Wattawa, seconded by Alderman Damon to recommend approval of a Beverage Operator's Licenses – New for Samuel O'Leske and Jeremy Rios Rivera. Motion carried.

Discussion and Possible Action:

Revision of Outdoor Event Permit Application Form – form working on with the Clerk's Office to ensure all the required information called for in the ordinance. It also has applicant obligations per the Code as well.

Revision of Temporary Extension of Premises Application Form – this is an application that does need Committee approval. All information that is required by the applicant is included. There is no established fee for this license in the Fee Schedule and the Committee would need to recommend a fee. The recommendation for the fee is \$100.

Moved by Alderman Damon, seconded by Alderman Wattawa to recommend a \$100 fee for Temporary Extension of Premises. Motion carried.

Moved by Alderman Damon, seconded by Alderman Wattawa to recommend to the Council to introduce and adopt the Ordinance for the Outdoor Event Permit. Motion carried.

Sample Letter – Outdoor Event Notice Letter to be sent to property owners within 100' of premises to be considered for Outdoor Event Permits – this would go to all property owners within 100' of the licensed premises. It also states the requirements that the establishment has to follow for the permit.

Moved by Alderman Damon, seconded by Alderman Wattawa to approve the sample letter for Outdoor Event Notice. Motion carried.

Adjourn:

Moved by Alderman Damon, seconded by Alderman Wattawa to adjourn. Motion carried.

Time: 6:55 p.m.