

St. Francis Library Board Minutes
Dated March 13, 2024

Present: Richard Adamczewski, Charles Buechel, Kathy Frymark, Richard Lentz , Alderman Shawn Feirer, and Kathy MacAvaney. Excused: Jennifer Polinski

Also Present: Library Director Amy Krahn, City Administrator, Mark Johnsrud

The meeting was called to order at 4:00 p.m.

Statement of Public Notice: The meeting has been properly posted and noticed as required by law.

Approval of Minutes:

Moved by Richard Lentz and seconded by Charles Buechel to place on file the minutes of the St. Francis Library Board meeting held on February 14, 2024. Motion carried.

Approval of Claims:

Moved by Alderman Shawn Feirer, seconded by Richard Lentz to approve the February claims as presented. Motion carried

Correspondence:

None

Public Comments:

None

Reports:

Chairman

- None

School Representative

- The St Francis School District is having a Community Open House at each School on Saturday, March 16, 2024 from 8:30am-11:30am. Our buildings will be open for self-guided tours to view new and updated learning spaces in each building.
- Willow Glen is in the midst of a fundraising campaign for new playground equipment. We want to update it and have some handicapped accessible options for our students.

Friends

- None

Director

- See Director's Report as included in the Board packet.

- Additional items:
 - In the Oscars Contest one patron had all 10 predictions correct!
 - Reciprocal borrowing was reviewed. The total for next year will be \$75,000.
 - One employee has a mother in the hospital and needs more time off than expected.
 - Steve Altman and Amy Krahn will be meeting with Tim Wendt from MSA Engineering regarding the HVAC and sprinkler systems.
 - All attraction passes are in and are being renewed except for Boerner Botanical Gardens as they are no longer participating in the program.
 - The cash register will be replaced with "the square" which has just arrived. All financial transactions will go through this device. It will track transaction types.
 - Melissa from the Health Department came in to train the library staff on trauma informed care.

Moved by Charles Buechel and seconded by Alderman Shawn Fierer to approve all reports as submitted. Motion carried

Unfinished Business:

- None

New Business:

- Library Board Bylaws: Alderman Shawn Feirer moved and Charles Buechel seconded that the changes to the Library Board Bylaws be approved. Motion Passed.
- Alderman Shawn Feirer moved and Charles Buechel seconded that a patron with a history of disorderly conduct has been banned from the library for life. He can appeal this ban if, and when, the concerns that necessitated the ban are under control. The motion carried.
- A Land Acknowledgement is going to Atty. Paul Alexy for review.
- The Audubon Center is now offering passes. A library staff member graciously offered to pay for one pass. Alderman Shawn Feirer moved and Charles Buecheel seconded that we purchase a second pass for \$70. The motion carried.

Comments on Prior, Present and Potential Agenda Items by Board Members:

None

Adjourn:

Moved by Richard Lentz and seconded by Charles Buechel to adjourn the meeting. Motion carried.

Time: 4:26