

Minutes of the St. Francis Police and Fire Commission Meeting

Held May 10, 2023

The Meeting was called to order by Chairperson Boknevitz at 4:01 p.m.

Present: Commissioners: Bilot, Paradinovich, Jaskulski, Kiepczynski- (excused), Boknevitz

Also Present: Chief Hunter, Chief Nick Poplar

Minute's approval of the Police and Fire Commission meeting held on February 1, 2023

- Motion made by Commissioner Paradinovich and seconded by Commissioner Bilot to approve the minutes. Motion Carried.

Correspondence: None

New Business: Nomination and Election of Commission Officers: for 2023-2024

Chair: Boknevitz- by Bilot and seconded by Paradinovich- motion carried

Vice-Chair: Paradinovich by Boknevitz and seconded by Bilot – motion carried

Secretary: Kiepczynski by Boknevitz and seconded by Bilot – motion carried

Police Update

May 10, 2023

April 5, 2023 – May 9, 2023

- **New Officer Introduction:**
Kayla Cubbertson introduction- brief summary of her background.

Theft Investigations:

- Theft – Auto Parts
 - 3201 S Lake Dr, Catalytic Converter
- Theft from Auto
 - 3558 E Lunham Ave, Framing Nail Gun
- Theft – All Other
 - 3770 S Pennsylvania Ave – \$5000 Dump Trailer, Entered as Stolen

- Theft – Retail Theft
 - Dollar General - \$166.50 of Laundry items, Open Investigation
- Theft – From Building
 - Metro PCS - \$863.85 Cash deposits, Open Investigation

Battery – 2

Fraud - 2

Narcotic Violation – 1

OWI – 5

Disorderly Conduct – 5

Criminal Damage to Property - 1

Vehicle Pursuit – 1

Accidents - 14

CAD calls year to date: 01/01/22-05/09/22: 3,203

CAD calls year to date: 01/01/23-05/09/23: 3,479

Traffic Stops year to date: 01/01/22-05/09/22: 676

Traffic Stops year to date: 01/01/23-05/09/23: 760

PERSONNEL MATTERS

- No Internal Investigations
- No Officer Grievances
- No Citizen Complaints
- Officer Kayla Culbertson is progressing well through her 3rd faze of field training.
- Current Caledonia Police Officer Austin Sherifi was given an Offer of Employment and has accepted. His Tentative start date will be May 26th, 2023.

Respectfully Submitted,

Kevin M. Hunter

Chief of Police

**FIRE DEPARTMENT
MAY 10TH, 2023 UPDATE**

Incident Totals Since Last PFC Meeting:

- 169 Calls for Service
- 139 EMS

94 ALS Assessments by MED-12
53 ALS Transports

- **26 Heavy Apparatus Responses**

Heavy response time of 2 minutes or less was 92.3%
Heavy response time between 2 and 3 minutes was 3.9%

Call Volume to Date in 2021

644

Calls Volume to Date in 2022

644

0 % Change

- No labor / management disputes.
- Fire Chief requests PFC approval to extend a Conditional Offer of Employment (COE) to Intern Peter Han.
- Motion Made by Boknevitz for PFC approval to Chief Poplar's request for conditional employment offer to Peter Hahn upon graduation from paramedic classes. Seconded by Paradinovich. Motion carried

Old Business: None

Closed Session: None

Next meeting: Wednesday September 6, 2023

Call to Adjourn: Bilot motioned, Paradinovich seconded, motion carried at 4:36 pm.

Respectfully submitted,

Sandy Jaskulski

Substitute Secretary for Tom Kiepczynski