

**ST. FRANCIS LIBRARY BOARD MINUTES
DATED MAY 10, 2023**

Present: Alderman Feirer, Richard Adamczewski, Charles Buechel, Kathy Frymark, Kathy MacAvaney and Jennifer Polinski

Also Present: Library Director Amy Krahn

Excused: Richard Lentz

The meeting was called to order at 4:01 p.m.

Statement of Public Notice:

The meeting has been properly posted and noticed as required by law.

Approval of Minutes

Moved by Charles Buechel and seconded by Jennifer Polinski to place on file the minutes of the St. Francis Library Board meeting held on April 12, 2023. Motion carried.

Approval of Claims:

Moved by Alderman Feirer seconded by Charles Buechel to approve the April claims as amended. Motion carried.

Correspondence:

None

Public Comments:

None

Reports:

Chairman

- None

School Representative

- Jess is scheduled to promote the Summer Reading Program at Willow Glen. We are still working on setting up the SRP at Deer Creek.
- We had a Fine Arts Night at Willow Glen that included the Innovation Lab. It was well attended.
- Work will begin on redesigning the High School library. Among other changes, we will divide our nonfiction and shelve smaller collections near the related fiction genre.

Friends

- None

Director

- See Director's Report as included in the Board packet.

Moved by Jennifer Polinski, seconded by Charles Buechel to approve all reports as submitted. Motion carried.

Unfinished Business:

- Explorer Passes-Policy
 - Moved by Kathy MacAvaney and seconded by Jennifer Polinski to approve the fines and fees that have been included in the policy, as updated, for the Explorer Passes for library patrons to use at the Milwaukee County Zoo, Bohner Botanical Gardens, Mitchel Park Domes, and Milwaukee Art Museum. Motion approved.

New Business:

- Donation Fund
 - Discussed the Donation Fund Policy and how any donated funds are used. Moved by Alderman Feirer and seconded by Kathy MacAvaney to approve the Donation Fund Policy with the addition of special projects. Motion approved.

Adjourn to Closed Session: Roll Call Vote Required:

Moved by Kathy Frymark seconded by Jennifer Polinski to adjourn to Closed Session pursuant to Wisconsin Statutes 19.85(1) (c) for the purpose of considering personnel related issues, such as the employment, compensation and performance of personnel. The following voted “aye”: Adamczewski, Buechel, Feirer, Frymark, MacAvaney and Polinski. Motion carried.

Time: 4:26 p.m.

Reconvene to Open Session:

Moved by Alderman Feirer and seconded by Kathy Frymark to reconvene into Open Session. Motion carried.

Time: 4:38 p.m.

Discussion and Possible Action from Closed Session:

None.

Comments on Prior, Present and Potential Agenda Items by Board Members:

None

Adjourn:

Moved by Charles Buechel and seconded by Jennifer Polinski to adjourn the meeting. Motion carried.

Time: 4:42 p.m.