

**Minutes of the St. Francis Library Special Board Meeting  
March 16, 2020**

1. The meeting was **called to order** by Richard at 5:00 PM.
2. **Present:** Amy Krahn, Richard Adamczewski, Shawn Feirer, Ava Voltner, Kathy MacAvaney, Chris Buttke, Ann Carter-Drier and Kathy Frymark.
  - a. Excused: None
  - b. Not present: None
  - c. Visitors: Rick Grubanowitch, Mayor Ken Tutaj, City Administrator Mark Johnsrud
3. **Statement of Public Notice:** The meeting was properly posted, with at least a 24 hr. advance notice.
4. **New Business**
  - a. Action plan for dealing with COVID-19: Ann moved and Ava seconded a motion to close the library to the public until April 1, 2020. The motion passed.
  - b. Sick leave for part-time employees: Chris moved and Ann seconded a motion to pay all full-time and part-time staff until April 1, 2020. Staff are not required to be present in the library. The motion passed.
5. A special St. Francis Library Special Board Meeting will be held on March 30, 2020 at 5:00 PM in the library.
6. **Meeting Adjourned** at 6:15 PM.

Submitted by Kathy Frymark