

**MINUTES OF THE BOARD OF PUBLIC WORKS  
MEETING HELD THURSDAY, MAY 12, 2022, 5:30PM**

Present: Alderman Shawn Feirer, Alderwoman Sarah Calderon, Alderwoman Debbie Fliss, Citizen Members Richard Adamczewski, Rick Grubanowitch, and Christine Hancock.

Excused: , Citizen Member Sandy Welvang.

Also present: City Engineer/Director of Public Works Melinda Dejewski.

**1. Call Meeting to Order**

City Engineer Dejewski called the meeting to order at 5:37pm.

**2. Election of Chair**

City Engineer Dejewski explained that a nomination for the Chair position could be made and then voted on. Alderman Shawn Feirer was nominated for the Chair position. A motion was made by Board Member Grubanowitch, seconded by Board Member Adamczewski to confirm Alderman Shawn Feirer as Chair of the Board of Public Works. Motion carried.

**3. Minutes**

A motion was made by Board Member Adamczewski, seconded by Alderwoman Fliss to approve the minutes of the March 10, 2022 and March 15, 2022 meetings. Motion carried.

**4. Discussion and Possible Action**

**A. No Parking Request – 4140 S. Nevada Avenue**

City Engineer Dejewski stated that the property owner contacted City Administrator Johnsrud requesting the area in front of this business to be posted no parking to facilitate the delivery semi-trucks backing into his property. There was discussion on existing no parking areas as well as the turning movements of the trucks. A motion was made by Board Member Adamczewski, seconded by Alderwoman Fliss to recommend to the Common Council to create a No Parking zone on S. Nevada Avenue from approximately 970 feet north of the intersection of E. Bolivar Avenue and E. Nevada Avenue to approximately 1,110 feet north of the intersection of E. Bolivar Avenue and E. Nevada Avenue all as measured along the centerline of S. Nevada Avenue and to draft the appropriate ordinance. Motion carried.

**B. Amendment to 5-year Capital Program for Sewers –  
Additional Catch Basin/Manhole Repair Project in 2022**

City Engineer Dejewski explained in order to move the S. Kinnickinnic Avenue project forward faster, some of the work on the storm sewer catch basins and manholes as well as some of the sanitary sewer manholes needs to be done ahead of time. These items, due to the extent of the repairs, are not eligible for funding in the DOT project and the City would pay 100% of the costs anyway. To have this portion completed helps the DOT project not have any possible ground condition concerns. The 5 year Capital Program for Sewers needs to be amended to move the sanitary sewer lining project to a future year and reallocate funds for this project. A motion was made by Board Member Adamczewski, seconded by Alderwoman Fliss to recommend to the Common Council to approve the amendment to the 5-year Capital Program for Sewers to bid an additional catch basin/manhole repair project on S. Kinnickinnic Avenue in 2022 with funding from the storm sewer and sanitary sewer funds. Motion carried.

**5. Update**

**Highway Garage Study (no action to be taken on this item)**

City Engineer Dejewski reported that the study was underway and proceeding. She was encouraged with the solutions and options being provided. She also informed the Board that the study would not be presented to the Board but directly to the Common Council as directed by City Administrator Johnsrud and City Attorney Alexy. There was discussion regarding this direction and City Engineer Dejewski stated that this was her direction and she could not discuss it any further.

**Highway Garage Stormwater Pollution Prevention Plan (no action to be taken on this item)**

City Engineer Dejewski stated that the plan was in process and being reviewed by the DNR to ensure compliance. This report is being done in parallel to the site study and the recommendations from this study will be included in the site study. There was some general discussion regarding the stormwater for the site and the DNR recommendations.

**6. Engineer's Report**

City Engineer Dejewski presented the report. A motion was made by Alderwoman Fliss, seconded by Board Member Adamczewski to place on file. Motion carried.

**3. Adjourn**

A motion was made by Board Member Grubanowitch, seconded by Board Member Adamczewski to adjourn. Motion carried. Time 5:58p.m.