



## Beautification Committee Meeting

**October 21, 2021**  
6:00pm

### **NOTICE**

There will be a Beautification meeting on **Thursday, October 21, 2021 at 6:00pm** in the Committee Room/Council Chambers at the St. Francis Civic Center located at 3400 E. Howard Avenue.

### **BEAUTIFICATION COMMITTEE AGENDA**

1. Call to Order
2. Minutes
  - A. October 15, 2020 meeting.
  - B. April 15, 2021 meeting.
3. Discussion with Possible Action
  - A. 2022 Planting Program
  - B. Banners
  - C. Decorations
4. Adjourn.

### **PUBLIC NOTICE**

Upon reasonable notice, a good faith effort will be made to accommodate the needs of individuals to participate in public meetings, which have a qualifying disability under the Americans with Disabilities Act. Requests should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the St. Francis City Clerk at 481-2300.

**NOTE:** There is a potential that a quorum of the Common Council and/or any other Committee, Commission or Board may be present.

**CITY OF ST. FRANCIS  
MINUTES OF THE BEAUTIFICATION COMMITTEE  
MEETING HELD THURSDAY, OCTOBER 15, 2020, 6:30PM**

Present: Alderwoman Sarah Calderon, Joy Adams, Amber Leone Terri Kuspa, , Richard Adamczewski,

Excused: Eva Schultz and Tiffany Thorne.

Also present: City Engineer/Director of Public Works Melinda Dejewski.

**1. Call Meeting to Order**

The meeting was called to order at 6:30pm by Chairman Adamczewski.

**2. Minutes**

A motion was made by Committee Member Adams, seconded by Committee Member Kuspa to approve the minutes of the January 23, 2020 meeting. Motion carried.

**3. Discussion with Possible Action**

**A. 2020 Decorations**

City Engineer Dejewski explained that there would not be a Christmas parade or celebration in 2020 due to COVID19 restrictions. This would mean that there would not be an outdoor tree. The City had not made a decision on an indoor tree but did not think it would be prudent to have a decorating meeting in December. If any decorations would be done, it would be minimal and by staff. There was discussion on an outdoor tree. City Engineer Dejewski stated that there was one tree they were going to cut down and use as the outdoor tree but if there is not going to be a tree lighting ceremony and celebration, she thought it would be better to save the tree for the 2021 celebration. No action was taken on this item.

**B. 2021 Capital Budget**

City Engineer Dejewski presented a proposed budget for operations. She showed that there was actually a net gain from the Planting sponsorship program for 2020 even during the pandemic. The \$690 should be transferred to the Beautification Committee capital budget. She would also include in the capital budget monies for new banners. There was discussion on changing the banners to have some be permanent and some changed seasonally. This would help define the City boundaries better and reduce the amount of time spent by the DPW changing banners. The Committee concurred with the location presented by the City Engineer. She will work on getting some banner prices for both the permanent banners and the seasonal banners. A motion was made by Committee Member Kuspa, seconded by Committee Member Adams to recommend to the Common Council to adopt the 2021 Proposed Beautification Budget. Motion carried.

**C. 2021 Planting Program**

Chairman Adamczewski stated that the beds needed to be cleaned out by the end of October. There was discussion on the compost that was put into the beds. Some committee members felt there was too much compost put into the beds which made them too high. Some committee members thought there should be more colorful plants and that the plants should bloom sooner. Also the peonies in the beds need to be divided and transplanted or just thinned out. City Engineer Dejewski stated that she would discuss these concerns with staff but plant selection was limited.

**4. Adjourn**

A motion was made by Alderwoman Calderon, seconded by Committee Member Leone to adjourn. Motion carried. Time 6:56p.m.

**CITY OF ST. FRANCIS  
MINUTES OF THE BEAUTIFICATION COMMITTEE  
MEETING HELD THURSDAY, APRIL 15, 2021, 6:30PM**

Present: Joy Adams, Amber Leone, Richard Adamczewski.

Excused: Alderwoman Sarah Calderon, Eva Schultz, Terri Kuspa and Tiffany Thorne.

Also present: City Engineer/Director of Public Works Melinda Dejewski.

**1. Call Meeting to Order**

The meeting was cancelled due to a lack of a quorum..



A



B



C



D



E



F





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To: St Francis Public Works
2125 E Bolivar Ave
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Bill Melinda Dejewski
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3400 E Howard Ave
St Francis, WI 53235

Table with columns: PREPARED BY, JOB, PAYMENT TERMS, REQUEST DELIVERY DATE, QUANTITY, DESCRIPTION, UNIT PRICE, AMOUNT. Includes a summary table for SUBTOTAL, SHIPPING & HANDLING, SALES TAX, and TOTAL.

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